

Church Information Form (Part II)

Church/Organization ID 5000

Church/Organization Name, City, State Chicago Presbytery

Position To Be Filled (select one)

- | | |
|---|---|
| <input type="checkbox"/> Associate Pastor (Christian Education) | <input type="checkbox"/> Minister of Music (ordained) |
| <input type="checkbox"/> Associate Pastor (Youth) | <input type="checkbox"/> Mission Pastor |
| <input type="checkbox"/> Associate Pastor (Young Adult) | <input type="checkbox"/> Pastor - parish |
| <input type="checkbox"/> Associate Pastor (Other) | <input type="checkbox"/> Pastor (solo) |
| <input type="checkbox"/> Campus Minister | <input type="checkbox"/> Pastor (Head of Staff) |
| <input type="checkbox"/> Chaplain | <input type="checkbox"/> Pastor (New Church Development/Fellowship) |
| <input type="checkbox"/> Christian Educator (non-ordained) | <input type="checkbox"/> Pastor (Redevelopment/Transformation) |
| <input type="checkbox"/> College/Seminary faculty | <input type="checkbox"/> Pastor-shared ministry (between church & another organization) |
| <input type="checkbox"/> College/Seminary staff | <input type="checkbox"/> Pastor (Tentmaker/Part-time) |
| <input type="checkbox"/> Co-Pastor | <input type="checkbox"/> Pastor (Yoked field) |
| <input checked="" type="checkbox"/> Designated Pastor | <input type="checkbox"/> Pastoral Counselor |
| <input type="checkbox"/> Director of Music (non-ordained) | <input type="checkbox"/> Presbytery/Synod executive |
| <input type="checkbox"/> Executive Pastor | <input type="checkbox"/> Presbytery/Synod program staff |
| <input type="checkbox"/> Interim Associate Pastor | <input type="checkbox"/> Presbytery/Synod Stated Clerk |
| <input type="checkbox"/> Interim Ministry (Governing Body) | <input type="checkbox"/> Youth Director (Non-ordained) |
| <input type="checkbox"/> Interim Pastor | |

Specify Title (if appropriate) Associate Pastor for Youth and Young Adult Faith Formation

Specify whether experience is "Required" or "Desired" for the specified position.

Required Desired

Employment Status

Full Time Part Time Open to Either

Experience Desired

First Ordained Call less than 2 years 2 years or more
 4 years or more 6 years or more 8 years or more

Language Requirements

English Spanish Korean Mandarin Chinese
 Japanese Cantonese Taiwanese Other

Deadline date for this CIF, if any: _____

Is this a yoked congregation? NO YES (If yes, please complete the Yoked Congregation Details Form)

Brief Church Mission Statement:

We share an abiding love in Christ. To direct us, now and in the future, Session has reaffirmed our guiding tenets. We adopted three of the Great Ends taken from the Presbyterian Church's (USA) Book of Order. By focusing on these three Great Ends, we are able to shape and direct all of our church activities including the way we conduct and measure our ministry. In all aspects of church life including worship, mission, youth, bible study and education, we continue to serve God in the knowledge that Christ alone is the Head of the Church and has the power to transform lives. Our core mission is to:

- Proclaim Christ's message
- Provide a community of spiritual nurture, and
- Promote God's vision of justice

Please write a brief description of your church/organization programs or accomplishments.

It is exciting to celebrate our 150th anniversary next year. Moving forward, we reflect on what makes First Presbyterian Church a welcoming place. Worshipping together is the most important way we express our faith. Generations of families sit side by side in our beloved sanctuary. After "a word for children," there's a stampede to Sunday School! Happily, we welcome many young families.

Although we love our choirs and handbells, occasional new forms of music and worship enhance Sunday mornings. We sing with a gospel choir, learn the Kyrie Eleison to the beat of an African drum and hear the upbeat sounds of Eggs Benediction, a high school ensemble. A casual Sunday night supper/service invites local college students and senior highs.

Our church family connects with a full calendar, which for youth includes Eighth Grade Confirmation, Middle School Youth Group, and for senior highs, the highlight is Work Trip, a hands-on mission experience with more than 100 energetic students and advisors.

A focus on faith development and mission expands our small group and lay ministry to study together and reach out more. With a new pastor, we hope to strengthen youth group and families.

Drawing upon the talents of ministers/ members, we strive to be vibrant and sensitive to change. With concerns in the economy, our church responds faithfully, providing resources and counseling. See us on the web at www.firstchurchlf.org!

Describe what gifts, skills and experiences your congregation possesses to fulfill its mission.

We are blessed with a creative and committed congregation. The Holy Spirit is at work in the many ministries of this church, and one such thriving ministry is our Senior High Work Trip.

Through this ministry, our youth have experienced “life changing” moments, through hard work and spiritual nurture. These young adults feel a strong connection to our Youth Director who has been here for the last seven years.

Our Sunday School and Vacation Bible School are growing under the direction of our AP of Children’s Faith Formation and parent volunteers. All our ministries strive to serve communities in need as well as our own congregation.

Our Pastor is in her fourth year and has set a collegial tone within our congregation. Rev. Chakoian and our leaders have laid a framework for expanding and strengthening a community grounded in faith.

We see great opportunities and challenges as we try to connect with our youth and local college students. Christ empowers us to recognize their struggles, as we provide spiritual nurture and guidance, promote God’s vision of justice, and proclaim the gospel.

What are the key theological issues of our church and society that are reflected in the ministry of your congregation/organization?

Our community is facing dramatic changes in our society and economy. For many, the fear engendered by this profound uncertainty is exacerbated by an already frenetic life. Busy days never seem like enough to accomplish the tasks and goals at hand. In Lake Forest, this anxiety is masked by what our pastor has called “an exquisite privacy” – the unwillingness to admit to weakness, hardship, or any lack of self-sufficiency.

Our Church is committed to reaching out with an alternative vision for life. Week after week, Christ’s Word proclaimed in worship reminds us of God’s sovereignty and sufficiency and draws us back to our highest calling – not to achieve material success but to “glorify God and enjoy God forever.”

In fellowship and faith formation, the Spirit reminds us that we are not alone, but surrounded by a community of spiritual nurture -- “a great cloud of witnesses,” in Sunday School teachers and Stephen Ministers, friends in Youth Group and newcomers in our midst -- who through their faith encourage us along our way.

Our young adults are blessed to work side by side with adults in our cherished traditions like mission rummage sales, Vacation Bible School, homeless shelters, soup kitchens, and in new endeavors like a community partnership with a local underserved Junior High School.

These are anxious times for many, and as our congregation celebrates its 150th anniversary, we are reminded that we are not the first generation to weather difficulties.

We aspire not just to survive them, but to invite God's transforming power to bring new life.

References (Limit 3)

Below, please list three persons who know your congregation. You might list your Executive Presbyter, a Committee on Ministry Liaison person, a neighboring pastor, or other persons whom you believe can give a clear and accurate reference for your congregation.

Name Linda Martinat
Address 820 Northmoor Road Lake Forest, IL 60045
Phone Number 847-615-0820
Relation Youth Group Advisor 00-06; Work Trip Advisor 02-09; Elder; Moderator & Member of Youth Committee;
E-mail lmartinat@aol.com

Name James Mynhier
Address 1170 North Elm Tree Road Lake Forest IL 60045
Phone Numbers 847-615-2660
Relation Work Trip Advisor 2002-Present; Parent
E-mail jemyn@aol.com

Name James Seymour
Address 655 Evanston Avenue Lake Bluff, IL 60044
Phone Numbers 847-735-1366
Relation Stephen Minister; Head Usher; Sunday school Teacher; Small Group for Young Dads
E-mail jim.seymour@beazley.com

Position Description:

Major Responsibilities: For what specific tasks, assignments, program areas will this person have responsibility?

Our new Associate Pastor will be part of a cradle to grave faith formation team in which each member carries a special area of spiritual nurture.

Building on the work of the AP for Children's Faith Formation (ages 0-4th grade) and the Youth Director (grades 5-7), this pastor will lead Eighth Grade Confirmation, Senior High Youth Group, reach out to college aged young adults, and facilitate small group study.

This person will share in the leadership of worship, including Sunday evenings, officiate at weddings, memorials/funerals and participate in pastoral care.

This pastor will supervise and collaborate with the Youth Director for all youth program development, program curriculum and special events.

Description of characteristics and qualifications needed in a person who would fill this position.

This youth pastor should be able to deal easily with diverse viewpoints and the wide-ranging faith backgrounds that exist in our community. He/she should build upon our congregation's strong sense of self while recognizing that there are passionate connections within certain youth and adult groups.

Our new pastor will need to work toward inspiring more openness. Under our former AP, the young fathers' small group really began to grow. Our hope is that our new youth pastor will also be able to address the needs of this group.

FPC seeks and needs someone who is a strong communicator and grounded in Christian values. We envision someone with an easy sense of rapport among young people and the ability to take initiative.

In addition, our congregation values excellence beyond competency, a sense of humor and good people skills. A strong educational background is important.

The pastoral team is fully immersed in and committed to the health and well being of the church and seeks a team member to share responsibilities, congregational needs and focused leadership.

Primary Skill Choices: Select up to 10 skills from the list below. At least 1 skill, but not more than 4, must be marked as "Required". In addition, at least 1 skill must be marked as "Desired".

- | R | D | |
|-------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Administrative Leadership |
| <input type="checkbox"/> | <input type="checkbox"/> | Adult Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Budget Preparation |
| <input type="checkbox"/> | <input type="checkbox"/> | Building Renovation / Property Development |
| <input type="checkbox"/> | <input type="checkbox"/> | Children's Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Choir Directing |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Communication (Written / Oral) |
| <input type="checkbox"/> | <input type="checkbox"/> | Community Ministries |
| <input type="checkbox"/> | <input type="checkbox"/> | Community Service and Leadership |
| <input type="checkbox"/> | <input type="checkbox"/> | Conflict Management/Mediation Skills |
| <input type="checkbox"/> | <input type="checkbox"/> | Congregational Communication |
| <input type="checkbox"/> | <input type="checkbox"/> | Congregational Fellowship |
| <input type="checkbox"/> | <input type="checkbox"/> | Congregational Home Visitation |
| <input type="checkbox"/> | <input type="checkbox"/> | Congregational Redevelopment/Transformation |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Corporate Worship / Sacraments |
| <input type="checkbox"/> | <input type="checkbox"/> | Counseling |
| <input type="checkbox"/> | <input type="checkbox"/> | Cultural Proficiency/Cross Cultural
Collaboration |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Curriculum Building |
| <input type="checkbox"/> | <input type="checkbox"/> | Defining Program Needs |
| <input type="checkbox"/> | <input type="checkbox"/> | Development of New Educational Experiences |
| <input type="checkbox"/> | <input type="checkbox"/> | Ecumenical and Interfaith Activities |
| <input type="checkbox"/> | <input type="checkbox"/> | Evaluation of Program and Staff |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Evangelism |
| <input type="checkbox"/> | <input type="checkbox"/> | Facility Management |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Family Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Financial Management |
| <input type="checkbox"/> | <input type="checkbox"/> | Fund Raising |
| <input type="checkbox"/> | <input type="checkbox"/> | Governing Body Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Group Process |
| <input type="checkbox"/> | <input type="checkbox"/> | Hospital and Emergency Visitation |
| <input type="checkbox"/> | <input type="checkbox"/> | Information Technology |

- | R | D | |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Instrumental Music |
| <input type="checkbox"/> | <input type="checkbox"/> | Mission Beyond the Local Church |
| <input type="checkbox"/> | <input type="checkbox"/> | Leading Music Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Leadership Development |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Leadership of Staff / Volunteers |
| <input type="checkbox"/> | <input type="checkbox"/> | Legal/Tax Matters |
| <input type="checkbox"/> | <input type="checkbox"/> | Management of Building Usage |
| <input type="checkbox"/> | <input type="checkbox"/> | Management of Equipment Resources |
| <input type="checkbox"/> | <input type="checkbox"/> | New Church Development |
| <input type="checkbox"/> | <input type="checkbox"/> | Office Management |
| <input type="checkbox"/> | <input type="checkbox"/> | Older Adult Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Organizational Administration |
| <input type="checkbox"/> | <input type="checkbox"/> | Organizational Leadership & Development |
| <input type="checkbox"/> | <input type="checkbox"/> | PCUSA Policy/Constitutional Knowledge |
| <input type="checkbox"/> | <input type="checkbox"/> | Parliamentary Procedure |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Pastoral Care |
| <input type="checkbox"/> | <input type="checkbox"/> | Preaching |
| <input type="checkbox"/> | <input type="checkbox"/> | Problem Solving/Decision Making |
| <input type="checkbox"/> | <input type="checkbox"/> | Project Management |
| <input type="checkbox"/> | <input type="checkbox"/> | Rural Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Scholarship/Publishing |
| <input type="checkbox"/> | <input type="checkbox"/> | Small Membership Church Ministry |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Spiritual Development |
| <input type="checkbox"/> | <input type="checkbox"/> | Staffing/Human Resource |
| <input type="checkbox"/> | <input type="checkbox"/> | Stewardship and Commitment Program |
| <input type="checkbox"/> | <input type="checkbox"/> | Strategic Planning |
| <input type="checkbox"/> | <input type="checkbox"/> | Teaching |
| <input type="checkbox"/> | <input type="checkbox"/> | Training Volunteers |
| <input type="checkbox"/> | <input type="checkbox"/> | Transitional / Interim Ministry |
| <input type="checkbox"/> | <input type="checkbox"/> | Urban Ministry |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Young Adult Ministry |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Youth Ministry |

Compensation And Housing. A range is needed for matching purposes. The maximum salary is not published anywhere. (Effective salary is compensation plus housing.)

Minimum **Effective** Salary \$ 60,000 Maximum **Effective** Salary \$80,000

Housing Type Manse
 X Housing Allowance
 Open To Either
 Not Applicable (*For Diversified Positions Only*)

Geographic Choices.

 X **Unlimited** (or)

Suggest Individuals From Specific Areas Checked Below:

- | | |
|--------------------------------|--------------------------------------|
| <u> </u> Alabama | <u> </u> Alaska |
| <u> </u> Arkansas | <u> </u> Arizona |
| <u> </u> California | <u> </u> Colorado |
| <u> </u> Connecticut | <u> </u> District of Columbia |
| <u> </u> Delaware | <u> </u> Florida |
| <u> </u> Georgia | <u> </u> Hawaii |
| <u> </u> Idaho | <u> </u> Illinois |
| <u> </u> Indiana | <u> </u> Iowa |
| <u> </u> Kansas | <u> </u> Kentucky |
| <u> </u> Louisiana | <u> </u> Maine |
| <u> </u> Maryland | <u> </u> Massachusetts |
| <u> </u> Michigan | <u> </u> Minnesota |
| <u> </u> Mississippi | <u> </u> Missouri |
| <u> </u> Montana | <u> </u> Nebraska |
| <u> </u> North Carolina | <u> </u> North Dakota |
| <u> </u> New Hampshire | <u> </u> New Jersey |
| <u> </u> New Mexico | <u> </u> New York |
| <u> </u> Nevada | <u> </u> Ohio |
| <u> </u> Oklahoma | <u> </u> Oregon |
| <u> </u> Pennsylvania | <u> </u> Puerto Rico |
| <u> </u> Rhode Island | <u> </u> South Carolina |
| <u> </u> South Dakota | <u> </u> Tennessee |
| <u> </u> Texas | <u> </u> Utah |
| <u> </u> Vermont | <u> </u> Virginia |
| <u> </u> Washington | <u> </u> West Virginia |
| <u> </u> Wisconsin | <u> </u> Wyoming |

Equal Employment Opportunity

"The Presbyterian Church (U.S.A.) shall give full expression to the rich diversity within its membership and shall provide means which will assure a greater inclusiveness leading to wholeness in its emerging life. Persons of all racial ethnic groups, different ages, both sexes, various disabilities, diverse geographical areas, different theological positions consistent with the Reformed tradition, as well as different marital conditions (married, single, widowed, or divorced) shall be guaranteed full participation and access to representation in the decision making of the church." (G-4.0403)

"(The Committee on Ministry) shall provide for the implementation of equal opportunity employment for ministers and candidates without regard to race, ethnic origin, sex, age, marital status, or disability. In the case of each call, it shall report to the presbytery the steps in this implementation taken by the calling-group." (G-11.0502g)

"...Care must be taken (by the Pastor Nominating Committee) to consider candidates without regard to race, ethnic origin, sex, marital status, age, or disabilities." (G-14.0502b)

FORMS OF GOVERNMENT PRESBYTERIAN CHURCH (U.S.A.) See Also: Form of Government (G-10.0102n) (G-11.0502d, G-13.0201b)

Every Presbytery Committee on Ministry is to inform each Pastor Nominating Committee of its constitutional obligations and how it might assure fairness in the calling process.

Has the presbytery's Committee on Ministry thus counseled with the Pastor Nominating Committee regarding Equal Employment Opportunity?

Yes

No

Each Pastor Nominating Committee is expected to undertake its search for a minister in a manner consistent with the good news that in the Church "*...as many of you as were baptized into Christ have put on Christ. There is neither Jew nor Greek, there is neither slave nor free, there is neither male nor female; for you are all one in Christ Jesus.*"

Has the Pastor Nominating Committee affirmed to the Presbytery Committee on Ministry its intention to follow the Form of Government in this regard?

Yes

No

Pastor Nominating Committee/Search Committee Chairperson Detail:

Name Julia Fiske-Parker
Address 463 Glen Avenue
City Lake Bluff State IL Zip Code 60044
Preferred Phone 847-615-9858
Alternate Phone 847-525-9885
FAX 847-615-9825
E-mail Address for PNC Communications: julsfiske@aol.com

Endorsements

Pastor Nominating Committee
or Search Committee _____ Date _____
Signature

Clerk of Session _____ Date _____
Signature

Committee on Ministry _____ Date _____
Signature

Rev. 9/2006

When you enter your CIF online, the CLC system will generate an email to your Clerk of Session and Committee on Ministry moderator for approval of the CIF. Once the CIF is submitted, the Clerk of Session and COM moderator may log into the system and approve the CIF without waiting for an email. If you prefer, you may obtain the signatures of the PNC moderator, Clerk of Session, and COM moderator and fax this sheet to our office at 502.569.5870. This generally speeds up the approval process. Be sure to include the name, city, state, and ID number of your church on the faxed information. If you have questions, please call toll free 888.728.7228 extension 8550.